



प्राचार्य
एम बी राजकीय स्नातकोत्तर महाविद्यालय
हल्द्वानी (नैनीताल) - २६३१३९
दूरभाष: ०५९४६-२२२०१७

(2024-25)

1.1.1 - The Institution ensures effective curriculum delivery through a well-planned and documented process

The syllabi, prescribed by the parent University, i.e., Kumaun University, Nainital are duly adhered to, and all efforts are made to complete the syllabi well before the examination schedule. From time to time, The Heads of the different departments are called upon for deliberation (Academic Council Meetings) to discuss the syllabi completed, and guided to undertake the remedial measures to achieve the syllabi within the stipulated time frame. It remains the prerogative of each HOD to ensure that all the teaching faculty adhere to the goals set regarding the completion of syllabi. At the start of each teaching session, the syllabi prescribed for each class are relegated to the teaching faculties, mostly (but not always) adhering to each one's expertise. Each teaching faculty maintains the records of the topics taught, and the attendance of the students, which every week is approved by the heads of the departments. In fact, every month, the record of the syllabi covered, the percentage attendance of the teaching faculty as well as of the students, in the form of a Key Performance Indicator (KPI), is forwarded to the Directorate of Higher Education, at the end of the month.

This is to certify that the information provided above is correct to the best of my knowledge & belief.

(C S Negi)
IQAC COORDINATOR
M.B. GOVT. P.G. COLLEGE
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